Welcome to Reception

Senior Leaders

* Headteacher: Ziz Chater

* Deputy Headteacher: Chantal Lust

* Assistant Headteacher with responsibility for inclusion and safeguarding: Hannah Taylor

* Assistant Headteacher: Shona Glackin

* EYFS Leader: Habiba Bawumia

The Reception Team

Robins

Habiba Bawumia
Class teacher &
EYFS Leader

Sonia
Lapwood
Nursery
Nurse

Foxes

Charlotte Webster
Class teacher

Imrana Naz
Nursery
Nurse

Marilyn Wilkinson
(Tue – Thu)
Teaching Assistant

Lesley Smith & Vikki Ingram
(Mon- Wed) (Thu- Fri)
EYFS SEND Support

Priya Bhudia
EYFS support

Reception classes 2026

2 classes due to declining numbers:

- falling birth rates
- post-pandemic movement
- increased housing costs

Ward	2024/25	2025/26	% Change
Hendon	256	248	-3.13
Colindale South	199	234	17.59
West Finchley	203	225	10.84
Burnt Oak	230	222	-3.48
Edgware	185	217	17.30
East Barnet	213	179	-15.96
Totteridge & Woodside	181	166	-8.29
Finchley Church End	187	163	-12.83
Friern Barnet	169	160	-5.33
Childs Hill	143	156	9.09
Mill Hill	176	155	-11.93
Golders Green	148	151	2.03
Barnet Vale	169	150	-11.24

Ward	2024/25	2025/26	% Change
West Hendon	157	148	-5.73
Colindale North	176	140	-20.45
Brunswick Park	127	139	9.45
Woodhouse	95	122	28.42
East Finchley	162	117	-27.78
Edgwarebury	91	113	24.18
Whetstone	121	113	-6.61
Garden Suburb	100	110	10.00
Underhill	125	110	-12.00
Cricklewood	113	93	-17.70
High Barnet	86	89	3.49
Abroad	3	7	133.33
Grand Total	**3815**	**3727**	-2.31

Reception classes 2026 (con.)

- Places capped to 60 places for this year
- Carefully monitored and reviewed going forwards

Vikki Ingram

Lyn King

Learning Mentors

Cathy du Vergier
Office Admin

Tristan Green
Site Manager

Jeanette Adams
PE

Sonia Lapwood
Music

Priya Bhudia
Interventions support

Information Pack

* Child's class
* Settling-in dates
* Induction information & Tapestry information forms (for those children who do not currently attend our Nursery)
* Uniform leaflet
* Pupil Premium form
* Acceptable Use ICT form & Privacy Notice
* Parent/Carer Code of Conduct
* Martin Primary Fund information
* After School Club information

Other information is available on the school website:

www.martinprimary.org.uk

School Uniform

* Compulsory
* Available from Uniform4Kids and high street stores/supermarkets
* https://www.martinprimary.org.uk/school-uniform/
* Rucksacks
* PE kit (plus plimsolls)

WET DAYS!

Please wear wellies and a waterproof jacket / trousers.

Pupil Premium

Additional money is available from central government to support every child whose parent/carer is receiving certain benefits.

Your child may be eligible for pupil premium if you receive, or have received in the last six years, benefits including:

- Income Support
- Income-based Jobseekers Allowance
- Universal Credit

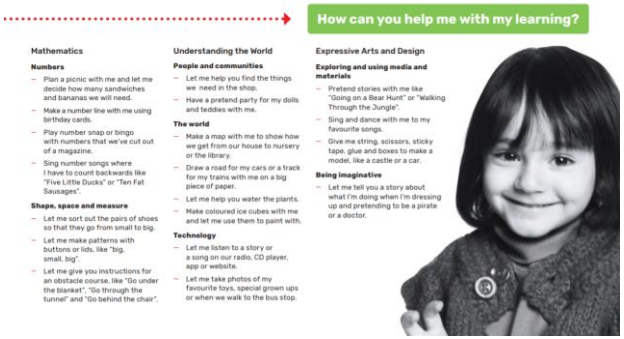
If eligible your child will receive additional support in school, as well as contributions to school trips and a free jumper!

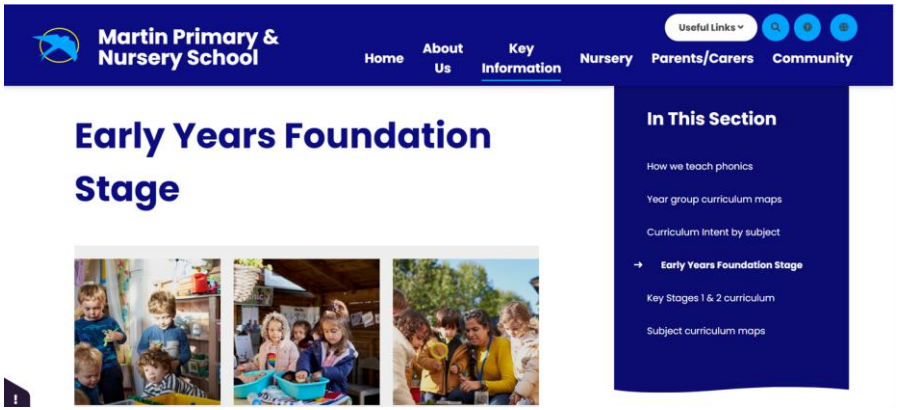
If you think you may be eligible please complete the form in your welcome pack and return it to the school office

Early Years Foundation Stage

Curriculum meeting will take place in Autumn term.

For more information please look at the 'What to expect, when?' document available in the 'Learning/Curriculum/EYFS' section on our school website https://www.martinprimary.org.uk/early-years-foundation-stage-curriculum/





- Evidence of your child's learning showing progress and next steps
- Safe online website where you will see videos, photos, comments, assessments
- Share it with your child - their comments are important too!
- Parents and carers can add observations from home.

A Typical School Day

MORNING

* 8.45am to 8.55am registration & learning recap
* 9am Phonics
* Group work, activities – inside/outside ("free flow") with access to snack, drink & toilet
* 11am - Carpet session
* 11.25am get ready for lunch (reading groups on a rota)
* 11.40am to 12.40pm lunch and play in Reception playground

A Typical School Day (con.)

AFTERNOON

* 12.40pm Register
* Carpet session
* Activities – inside/outside ("free flow") with access to snack, drink & toilet
* End of the day - Story/Music/Circle Time
* 3.25pm Home Time
* **COLLECT FROM RECEPTION CLASS DOOR**
* **Breakfast club and LBL after school club available**

I'm sorry that my uniform got dirty today but it helps to show what I have been learning!
This splodge is part of my lunch. I am trying so hard to use a knife and fork correctly when I eat.
Painting helps me to develop my creativity. Sometimes I accidentally get paint on my shirt as I work.
Sometimes my uniform comes home a little wet. I learn huge amounts of Science and Maths when I play in the water tray!
This black mark was made with a pen. I am trying so hard to develop my writing and drawing skills.
The Mud Kitchen is very messy but it helps me to develop my imagination and use of descriptive language.
This grass stain shows that I have been using the outdoor area to develop my physical skills.
Big movements like running and jumping help me to get better with small movements like writing!

Other activities

- Monday afternoon- Forest school - children will need wellies and appropriate clothing for the weather.

- Friday - PE and Music

(children should wear their PE kits to school)

Attendance and Absence

* Call school on the first morning
* Children are marked late if they arrive after 8.55am
* Children arriving after 9.15am are marked with an unauthorised absence
* Attendance and lateness is monitored by the school and the borough
* Requests for leave - to the Headteacher
* Statutory procedures start when the child is 5
* **Good habits are important**

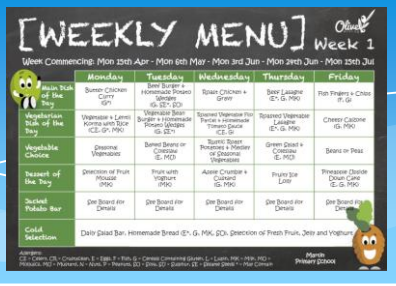
Communication

We use the Arbor Parent App to share key updates about school and important information to help keep you engaged in school life.

You can receive messages, view attendance and stay informed about what is happening at school through the App. Once your child is enrolled, we will send you an access link to register and get started.

Please see the letter in your welcome pack for more information.

Lunch


[WEEKLY MENU]
Week 1
Week Commencing: Mon 15th Apr - Mon 6th May - Mon 3rd Jun - Mon 24th Jun - Mon 15th Jul

	Monday	Tuesday	Wednesday	Thursday	Friday
Main Dish of the Day	Burnt Chicken (CE, MY)	Beef Burger & Homemade Potato Wedges (G, CE*, EY)	Roast Chicken & Gravy	Beef Lasagne (EY, G, MK)	Fish Fingers & Chips (F, G)
Vegetarian Dish of the Day	Vegesausage & Lentil Korma with Rice (CE, SP, MK)	Vegesausage Bean Burger & Homemade Potato Wedges (G, EY)	Steamed Vegetable Pie Parcel & Homemade Tomato Sauce (CE, SP)	Steamed Vegesausage Lasagne (EY, G, MK)	Cheese Calzone (G, MK)
Vegetable Choice	Seasonal Vegetables	Baked Beans or Coleslaw (E, MD)	Tuscan Roast Potatoes & Medley of Seasonal Vegetables	Green Salad & Coleslaw (E, MD)	Beans or Peas
Dessert of the Day	Selection of Fruit Mousse (MK)	Fruit with Yoghurt (MK)	Apple Crumble & Custard (G, MK)	Fruity Ice Lolly	Pineapple Upside Down Cake (E, G, MK)
Jacket Potato Bar	See Board for Details	See Board for Details	See Board for Details	See Board for Details	See Board for Details
Cold Selection	Dairy Salad Bar, Homemade Bread (EY, G, MK, SD), Selection of Fresh Fruit, Jelly and Yoghurt				

Allergens:
CE = Celery, CR = Crustaceans, E = Eggs, F = Fish, G = Cereals Containing Gluten, L = Lupin, MK = Milk, MO = Molluscs, MD = Mustard, N = Nuts, P = Peanuts, SD = Sulphur Dioxide, SE = Sesame Seeds, SP = Soya

Marsh Primary School

* Cooked on the premises - Representative from Olive Dining available to answer questions
* Free for all children
* Packed lunches – no nuts, fizzy drinks or chocolate / sweets
* Any changes please inform office at least one week beforehand

Medication

* Complete a permission form – available from the office
* Only medicine prescribed by a doctor and labelled with your child's name (if needed 4 times a day)
* Medicine is administered by staff qualified in first aid
* Minor cuts and bruises (Medical tracer system)
* Bumped heads – call from school and email home

Admissions Process September 2026

Week 1	**Tuesday 1st & Wednesday 2nd September**
	INSET DAY (staff training) - school closed for all children
	Thursday 3rd & Friday 4th September
	Home visits

Admissions Process September 2026 (con.)

<table>
<tr><td rowspan="6">Week 2</td><td colspan="2">Monday 7th September</td></tr>
<tr><td colspan="2">Stay and Play sessions with parents/carers
9am to 10am – children from Martin Nursery
10.30am to 11.30am – children from other nurseries</td></tr>
<tr><td colspan="2">Tuesday 8th September</td></tr>
<tr><td>Children from Martin Nursery
9am to 12.15pm (including lunch)</td><td>Children from other nurseries
1.30pm to 3.30pm</td></tr>
<tr><td colspan="2">Wednesday 9th September</td></tr>
<tr><td colspan="2">All children
9am to 12.15pm (including lunch)</td></tr>
<tr><td colspan="2">from Thursday 10th September</td></tr>
<tr><td colspan="2">All children
8.45am to 3.25pm

If any child struggles to settle, the class teachers may suggest an adapted settling in period.</td></tr>
</table>

Admissions Process September 2026

Please note that at the end of the first half of the autumn term (end of October 2025) the classes will be reviewed and may be changed for the best interests of the children.

Home visits

- For children new to Martin Primary School or those who have siblings already at the school but have not had a home visit in recent years.
- It is a time where you can tell us about your child, their interests and any needs.
- Your home visit enables your child to feel more comfortable, meeting us in their own environment and then when they meet us again at school.

Preparing your child for school

Many children settle into school life easily, while others take longer. Don't worry if your child is tearful and clingy for the first few days - it's quite normal. Although you might feel terrible leaving them, they will most likely be playing quite happily within a few minutes.

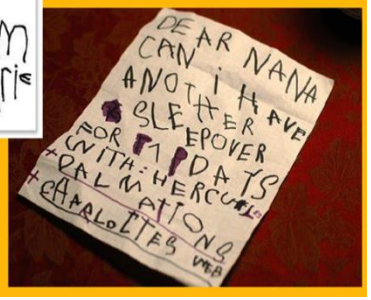
Ensuring your child is 'school ready'

- Have strong social skills.
- Can cope emotionally with being separated from their parents.
- Are relatively independent in their own personal care.
- Have a curiosity about the world and a desire to learn.

We encourage correct pencil grip:

We encourage the children to be independent:

Please do not encourage your child to write in capital letters as this can lead to bad habits.



MHSA
Martin Home School Association

Martin Home School Association is a registered charity run by parents and carers to raise money for Martin School.

WE RAISE MONEY…

The MHSA raises on average **£20,000** each year

In the past 2 years the MHSA has paid for

- Whiteboards
- Outdoor classroom
- teaching resources
- books
- playground equipment
- computers for kids

and much more ...

… AND WE HAVE FUN

Fun, exciting and inclusive community events for children and parents

CAN YOU VOLUNTEER?

There are 3 ways to support the work of the MHSA

1. **Committee member**
   We have an active committee of 9 members including co-treasurers and secretary. We are currently recruiting a new Chair/Chairs and 2-3 more members.

2. **Class rep**
   Class reps ensure information is passed to parents from the MHSA. They help to recruit volunteers from their class for the summer and Christmas fairs.

3. **Volunteer**
   We need volunteers to ensure events and activities happen. Even just an hour a couple of times a year.

MHSA ACTIVITIES

- Christmas and Summer Fairs
- Spring Trail
- Uniform Sales
- Crazy Hair Days Walkathon
- Cake Sales
- Movie Night
- Quiz Night
- Feast Recipe book
- Community action - supporting food bank and hardship funds

OTHER WAYS TO HELP...

Easyfundraising
Register with MHSA as your chosen charity and every time you shop online (over 4000 shops), Martin Primary get money for free.

Amazon Smile
Use Amazon's charity portal www.smile.amazon.co.uk and you also raise money for the school for free. Just select us as your chosen charity.

Employer match funding
Work for a company that match-funds money you raise for charity? Help out at an event to boost our fundraising.

Sponsorship/donation
Ask your employer to sponsor an event or donate raffle prizes.

Donate
We welcome donations to the MHSA at any time through our Virgin Giving account: *https://tinyurl.com/4kyb52d8*

Follow us on Instagram @martinhomeschoolassociation

If you are interested in joining the MHSA, volunteering or becoming a class rep ple contact: mhsasecretary@gmail.com

Events

MHSA
Martin Home School Association
MARTIN PRIMARY SCHOOL
PLANE TREE WALK, N2 9JP
SUMMER
Family Fair
FRIDAY
JULY 12TH 3:30PM
• CAKES • DRINKS • BARBECUE • FACE PAINTING
• ICE CREAM VAN • CANDY FLOSS • CRAFT ACTIVITIES
• RAFFLE • INFLATABLES • TOMBOLA
• GAMES • SCHOOL CHOIR
ENTRANCE
ADULT FEE £1
KIDS FREE
SCHOOL CHOIR
MUSIC FROM DJ MEERA
SPONSORS
TATLERS
Budgens
GRAHAMS
TaxAssist

MHSA
Presents
Tickets on sale
FILM NIGHT
SCREEN 1
RECEPTION
SING
SCREEN 2
YEAR 1 / 2 / 3
Disney · PIXAR
INSIDE OUT
SCREEN 3
YEAR 4 / 5 / 6
VIVO
DOORS OPEN 6PM
TICKETS - £5
(includes film, popcorn and drink)
THURSDAY
23RD MAY
Martin Primary School, Plane Tree Walk
PARENTS BAR
(sit back and relax with a drink
and nibbles while you wait)

What our events help provide

Martin Primary Fund

Parent/carer **voluntary** contribution scheme that provides funding for many of the things that make Martin so special, for example:

· our wonderful Forest School
· music resources
· computing resources

If you are able to donate on a regular basis our bank details are:

Name: Martin Primary Fund
Account number: 33271460
Sort code: 30-65-41

(Please include your name as a reference)

Questions

Thank you for coming!

Please collect your information pack at the back of the room